

# Alaska Geospatial Council

## Imagery Technical Working Group Charter

### 1 BACKGROUND

Ortho-imagery is a key base layer for geospatial applications. In order for ortho-imagery to remain relevant it should be refreshed every three to five years. Relevant and updated imagery allows users to identify a multitude of natural and man-made changes which occur throughout the state ensuring accurate geospatial data. Refresh strategies set the trajectory for maximizing functional use of collected imagery.

A responsible refresh effort requires coordination and planning of producers, consumers, and distributors of imagery for Alaska. The Imagery Technical Working Group (ITWG) represents the imagery community and will support the coordinated acquisition of a seamless statewide imagery dataset. The ITWG will ensure standardized quality, resolution, age, and format of this imagery, and the ITWG will identify and investigate funding and cost sharing opportunities and report findings to the Alaska Geospatial Technical Advisory Group (AGTAG).

The ITWG will develop best management practices that:

- can be referenced for project specific or jurisdictional imagery acquisitions
- assist in the coordination of state, federal, local and private interest
- promote efficiency and extend taxpayer dollars through collaboration and informed decision making

The ITWG is established pursuant to: The Memorandum of Agreement (MOA) establishing the Alaska Geospatial Council (AGC), dated July 29, 2015, endorsed by the Governor of Alaska. The ITWG was initiated in the summer of 2016 to meet the specific need identified in 6cii of the MOA.

### 2 PURPOSE

The primary purpose of the ITWG is to inform and make recommendations to the AGTAG regarding development, coordination, consolidation, and advancement of imagery data use and distribution for Alaska.

### 3 OBJECTIVES

- ❖ Advise AGC on issues related to imagery stewardship;
- ❖ Develop, implement and maintain stewardship guidance and procedures for imagery data;
- ❖ Coordinate, develop, maintain and publish imagery data standards;

- ❖ Be a regional voice and advocate for imagery data in Alaska to the Alaska Geospatial Council, key advisory groups (e.g, the federal Alaska Mapping Executive Committee), and national programs of federal agencies (e.g. National Digital Orthophotography Program.)

## **4 MEMBERSHIP**

Membership is voluntary and is open to all, including all levels of government, utilities, academia and the private sector. All members are considered voting members, however, organizations represented by more than one individual will only be entitled to a single vote. The chair will maintain membership lists and make these lists publicly available on the Council website at [agc.dnr.alaska.gov](http://agc.dnr.alaska.gov).

Participation in the Imagery Technical Working Group does not preclude vendors from participation in AGC-related geospatial procurement, as Technical Working Group members do not vote on AGC matters or have fiduciary responsibilities.

Membership can be initiated or terminated by contacting the ITWG chair. Chair contact information is publicly available on the Council website at [agc.dnr.alaska.gov](http://agc.dnr.alaska.gov).

## **5 LEADERSHIP**

The chair will be recommended by the Alaska Geospatial Technical Advisory Group to the Alaska Geospatial Council, who will ratify this Charter and the Chair. The responsibilities of the Chair shall include:

- ❖ Manage the membership list
- ❖ Prepare and distribute meeting agenda, including location and time, to the membership
- ❖ Chair meetings (as defined below) and preside over decisions
- ❖ Provide executive oversight and leadership for imagery working group activities
- ❖ Report to the Alaska Geospatial Technical Advisory Group any decisions and recommendations
- ❖ Ensure minutes are accurate and publicly available

In the event the chair fails to perform these duties over a period of 6 months, the working group can recommend a new chair for Council consideration and approval, or the Council can appoint one.

## **6 MEETINGS**

A minimum of four open (4) meetings shall be convened each calendar year. All meetings will be open to the public. Additional meetings or meeting cancellations may be called at the discretion of the Chair.

## **7 COMMUNICATION**

Written communications will take place via e-mail. A workgroup page will be maintained on the <http://agc.dnr.alaska.gov> website by the Department of Natural Resources GIO. Website postings will include:

1. Charter
2. Implementation plan
3. Data standards and stewardship documents
4. Meeting schedules/calendar, current membership, and meeting minutes
5. Other information as determined by the Council. The working group will review and update the Alaska Geospatial Imagery Technical Working Group website information quarterly, or more frequently as needed.

## 8 DECISION MAKING

Meetings shall be guided by consensus rule of those attending the meeting. Decisions that do not have a consensus may be tabled until the next meeting.

A call for consensus may be issued via email to membership; if no objections are raised within 10 working days consensus will be considered achieved.

The Chair is the final arbiter if consensus cannot be reached in an appropriate amount of time.

All votes will be recorded and participating membership documented. Each entity or agency will be limited to one vote regardless of number of members.

## 9 AMENDMENTS

Amendments to this charter can be made at any regular meeting if the amendments are listed in the meeting's agenda and the amendment has consensus.

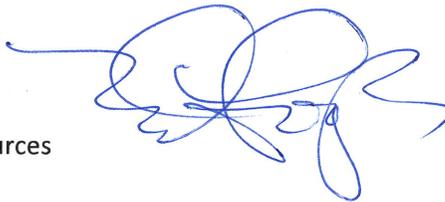
## 10 DISSOLUTION

The working group will continue to function as long as it is required by the Alaska Geospatial Council. The Council may dissolve the working group at any time if it is determined to be no longer necessary.

# Alaska Geospatial Council

## Approval of the Alaska Geospatial Imagery Technical Working Group Charter

ED FOGELS, Chair  
Commissioner  
Department of Natural Resources



Date: 12/22/16